



## **Controller**

**Location – Denver; Job Type – Full Time**

Reporting to the CEO, this is a high-paced and rewarding role with an exciting scope in the commercial real estate industry. The Controller will assume a strategic role in providing insight and guidance to the CEO and EVPs on all financial and investment related activities for the company. The Controller will play a lead role in strategic analysis and guidance of all divisions to include Brokerage, Property Management, Project Management, Construction and investment opportunities. In addition, the Controller will provide oversight for accounting, finance, budgeting, and payroll. The Controller fosters collaboration with the broader organization and its efforts as a whole.

Energy Real Estate Solutions (ERES), [www.energyreco.com](http://www.energyreco.com), is a full service commercial real estate firm focused on helping energy companies and investors to maximize their real estate portfolio. We provide brokerage, development, property management, investment, joint venture, and other real estate advisory services to organizations seeking specialized, knowledgeable support in and around the world's most active energy sites.

### **RESPONSIBILITIES & DUTIES**

- Works with the CEO and EVP to set– both short and long term financial objectives, while continuously evaluating company assets and opportunities.
- Interact with other managers to provide consultative support to planning initiatives through financial and management information analyses, reports, and recommendations.
- Cash Management
- Management of staff accountants
- The Controller will guide the company leaders to have the right resources, processes and metrics to execute their operating plans.
- Money Management- monitor cash balances, monitor cash forecasts and invest idle cash
- Job Cost Analysis
- Monitor financial performance by measuring and analyzing results, and suggesting creative solutions.
- Define appropriate benchmarks, key performance indicators, and other tools for objective evaluation of asset and division performance.
- Monitor markets, trends and anticipates risks and opportunities.
- Analyze cash flow, cost controls, budgets, and expenses to guide business leaders. Analyze financial statements to pinpoint potential weak areas.

- Manage, develop and mentor accounting team.
- Oversight and management of company bank accounts
- Develop and implement finance, accounting, billing, and auditing procedures.
- Establish and maintain appropriate internal control safeguards.
- Demonstrate honesty, responsibility, integrity and fulfillment of commitments.
- Monitor banking activities of the organization and maintain good banking relationships
- Create, coordinate, and evaluate the financial programs and supporting information systems of the company to include budgeting, tax and estate planning, real estate, and conservation of assets.
- Ensure compliance with local, state, and federal reporting requirements.
- Assist in obtaining the necessary business licenses
- Ensure records systems are maintained in accordance with acceptable accounting standards and procedures, managing external auditing process.
- Shop, negotiate, and coordinate financing/refinancing activities.
- Other duties and responsibilities as assigned.

#### **QUALIFICATIONS AND SKILLS**

- Master's degree (M.A., M.S., or M.B.A.), from accredited institution, CPA and 10+ year's relevant senior leadership experience, or equivalent combination of education and experience.
- Experience leading financial strategy of an organization with multiple entities is required.
- Experience with acquisitions and financing required.
- Experience with property management, Real Estate services and construction companies
- Ability to be a good listener; able to function effectively and calmly under pressure; proactive/self-starter while recognizing when discussion and approval by CEO and/or EVP is appropriate/required.
- Ability to address shifting priorities; flexible, adaptable while advocating recommendations and providing alternatives; willing and capable of engaging in thoughtful, spirited debate.
- Experience with Yardi Software a plus

#### **REQUIRED EXPERIENCE AND EDUCATION**

- Commercial real estate experience strongly preferred
- Accounting and Finance: 10 years
- Master's/CPA

## **APPLICATION INSTRUCTIONS**

Cover letters should clearly outline relevant experience and its applicability to this role. Qualified candidates may submit a resume and cover letter to [kate.waggoner@energyreco.com](mailto:kate.waggoner@energyreco.com).

## **EEO STATEMENT**

Energy Real Estate Solutions, LLC is an equal opportunity employer and committed to developing and maintaining a diverse workforce. Energy Real Estate Solutions, LLC strongly believes in equal opportunity for all, without regard to race, color, religion, creed, age, sex, pregnancy, family responsibility (e.g. child care, elder care), national origin or ancestry, citizenship, marital status, sexual orientation, gender identity or expression, transgender status, veteran's status, genetic information, or status as a qualified individual with a disability, protected leave status or any other protected characteristic in accordance with applicable law. The company also endeavors to make reasonable accommodations for known physical or mental limitations of otherwise qualified employees and applicants with disabilities unless the accommodations would impose an undue hardship on the operation of our business. Equal employment opportunity will be extended to all individuals in all aspects of the employment relationship, including recruitment, hiring, promotion, transfer, training, discipline, layoff, recall and termination.

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